

Report of the Certificate Course on "Career Counseling and Employability Skills".

Program : Certificate Course on "Career Counseling and Employability Skills".

Date : 08/01/2021

Training Partner : Garware Institute and American India Foundation

Number of Participants : 43

OBJECTIVES :

To develop and practice the coaching skills required to assist individuals or groups with employment transition skills.

Following session were conducted under the head to train students to be career counselor and enhance their employability skill:

Introductory session

This session was conducted for examining the course design as a 'Career Counselor' who provide advice and guidance related to career exploration, skill acquisition, job search and maintenance. This six days program provided training to enter and/or advance in the field of career development.

Career Planning Coach

Students learnt how to assist individuals to identify their motivated skills, values and gifts to develop an effective career action plan. Employ alternative coaching techniques to deal with difficult career coaching scenarios.

Interview Skills Coach

Students learnt to employ successful methods of coaching people to gain confidence and overcome nervousness in an interview. They identified three major types of interview questions and learnt suggestions for answering "tough" questions.

Job Search Coach

Learnt to use proven methods to assist individuals to be proactive and creative in their job search. Promoted creative "out of the box" thinking for individuals who are "stuck" to increase a successful outcome.

